



**Moses Kotane
Research Institute**

Research · Innovation · Excellence

EMPLOYMENT OPPORTUNITY

BUSINESS UNIT: RESEARCH SERVICES

POST TITLE: INDEPENDENT CONTRACTOR: ACCOUNTANT

HOURLY RATE: R700.00 p/h (40 HOURS PER WEEK)

PERIOD: 3 MONTHS

N.O OF POSTS: 1 (ONE)

CENTRE: DURBAN, MKRI OFFICE

REFERENCE: IC/ACCT- 01/2026

CLOSING DATE: 05 SEPTEMBER 2026

   @moseskotanerresearchinstitute
www.moseskotaneinstitute.com

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BACKGROUND:

The Moses Kotane Research Institute (MKRI) is mandated to stimulate a sustainable provincial economy through research, development and innovation; and to strategically lead in innovation and maritime co-ordination and implementation activities to respond to the needs of the provincial economy. In order to fulfil its mandate, the Institute is looking to appoint an Independent Contractor: Accountant, to support the Research Services Unit with projects currently being undertaken for the cable car initiative. The role will provide financial research, analysis, and advisory support to enable informed decision-making and effective project planning. The resource will be responsible for conducting financial analysis, developing and maintaining cash flow projections, providing strategic financial advice and support to project stakeholders, preparing research-based financial reports and presentations, and analysing budgets, revenue streams, and expenditure patterns.

REQUIREMENTS:

- The ideal candidate must be in possession of NQF Level 7 in Bachelor of Accounting qualification
- Must be registered as a Chartered Accountant (CA(SA))
- Must have at least a minimum of 6 Months Experience working as Deputy Director in the account division in public sector as budget analyst.
- Required experience in Lead Business Partner in an accounting firm.
- Must have Trainee Accountant experience in the public sector.
- A Post Graduate Diploma in Accounting NQF Level 8 qualification will be an added advantage.

ESSENTIAL KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

- The successful candidate must have:
 - Excellent oral, written, and interpersonal communications skills, as well as a demonstrated ability to be flexible, creative, and tolerant of ambiguity.
 - Sound knowledge of accounting principles, financial management, and financial reporting requirements.
 - Strong financial analysis and reporting skills, including the ability to analyse budgets, expenditure, revenue, and financial performance.
 - Excellent co-ordination and project management skills.
 - Knowledge and understanding of budget preparation, monitoring, cash flow management, and financial forecasting.
 - Computer literacy (MS Word, Excel and PowerPoint).

KEY RESPONSIBILITIES:

The successful candidate will be required to assist with: ■ Conducting financial analysis ■ Develop and maintain cash flow projections ■ Provide strategic financial advice and support to project stakeholders ■ Prepare research-based financial reports and presentations. ■ Analyse budgets, revenue streams, and expenditure patterns.

DISQUALIFIERS:

Any candidate who has Disciplinary Record or Pending Disciplinary Process by previous employer, Criminal Records, Bad Credit Record/Judgements and submits falsified documentation will be immediately disqualified from the selection process.

DIRECTIONS TO APPLICANTS:

Interested applicants are encouraged to apply by submitting their applications to: recruitment@moseskotane.com. The application must clearly state the position applied for and the corresponding reference number on the subject line must include a detailed copy of a CV, recently certified copies of (1) ID and (2) certified copies of relevant qualifications (not older than 6 months). Applicants are to ensure that they submit all required documentation stated above, as failure to do so may lead to disqualification of the application during the selection process.

For any technical queries contact the HR Administrator at recruitment@moseskotane.com. Candidates who have not heard from MKRI within 6 weeks from the closing date can consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied.

After the interviews and technical exercises, where applicable, candidates recommended for appointment will be taken through competency testing and verification processes.

The Moses Kotane Research Institute is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Institute reserves the right not to make these appointments.