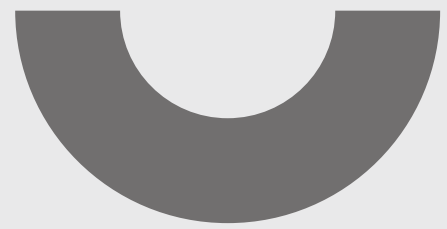


**Moses Kotane  
Research Institute**

Research · Innovation · Excellence



# EMPLOYMENT OPPORTUNITY

**RE-ADVERTISEMENT**

<b>POST:</b>	<b>INDEPENDENT CONTRACTOR: MANAGER INFORMATION SYSTEM &amp; TECHNOLOGY</b>
<b>BUSINESS UNIT:</b>	<b>FINANCE SERVICES</b>
<b>PAYSCALE:</b>	<b>EQUIVALENT TO DPSA LEVEL 12/1 LESS APPLICABLE TAX DEDUCTIONS</b>
<b>PERIOD:</b>	<b>12 MONTHS RETAINER RENEWABLE CONTRACT</b>
<b>MODE:</b>	<b>FULL-TIME PHYSICAL</b>
<b>LOCATION:</b>	<b>DURBAN, KWAZULU-NATAL</b>
<b>REFERENCE:</b>	<b>IC/ISTM- 02/2026</b>

**CLOSING DATE: 25 MARCH 2026**

**Visit our website to apply**

   @moseskotanereseearchinstitute  
[www.moseskotaneinstitute.com](http://www.moseskotaneinstitute.com)



# EMPLOYMENT OPPORTUNITY

## INDEPENDENT CONTRACTOR: MANAGER INFORMATION SYSTEM & TECHNOLOGY

REF: IC/ISTM- 02/2026

### RE-ADVERTISEMENT

**BUSINESS UNIT: FINANCE SERVICES**

**PAYSCALE: EQUIVALENT TO DPSA LEVEL 12/1  
LESS APPLICABLE TAX DEDUCTIONS**

**PERIOD: 12 MONTHS RETAINER RENEWABLE  
CONTRACT**

**MODE: FULL-TIME PHYSICAL**

**LOCATION: DURBAN, KWAZULU-NATAL**

**CLOSING DATE: 25 MARCH 2026**

#### BACKGROUND:

The Moses Kotane Research Institute (MKRI) is a provincial research agency of the KwaZulu-Natal Government, operating under the Department of Economic Development, Tourism and Environmental Affairs (EDTEA). The Institute seeks to appoint an Independent Contractor-Manager: Information System and Technology to manage the operations of the IST unit in a manner that ensures the efficient, effective, and transparent implementation of information systems strategies, policies, and procedures. The role is critical in ensuring compliance with relevant IT legislation and promoting sound information security, and enabling the organisation to attract, develop, and retain a skilled and motivated unit.

#### REQUIREMENTS

The ideal candidate must be in possession of Honour's Degree or equivalent (NQF 8) in IST or related qualification. Master's degree in related field & Registration with a recognized professional body will be added as an advantage. Must have minimum of 5 years relevant experience, of which 3 Years in an IST environment will be essential. (4 years of which must be in management within the public sector). Working knowledge of IT legislation, regulations and other relevant prescripts. Knowledge of IT policies, practices, and procedures, including performance management, cyber security, talent development and budget management. A valid driver's License.

#### ESSENTIAL KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

##### *Knowledge and understanding of:*

- Report writing.
- Excellent analytical, communication and leadership skills.
- Advanced proficiency in Information systems, Cyber security, IT Policy development and MS Office applications

#### KEY RESPONSIBILITIES:

##### *The successful candidate will be required to:*

- Manage the implementation of the sub-units strategic and operational plans
- Resource Support and Management (of IST unit)
- Employee development
- Management of sub-unit reports & develop and maintain stakeholder relationships
- Management of sub-unit budget & People Management
- Responsible for the safety and integrity of the systems within the organisation
- Manage and oversee the entities IST and support services, including monitoring of the digital Centre IT infrastructure and to maintain a well-functioning and safe cyber environment.

#### DISQUALIFIERS:

A candidate with a Pending or Criminal Convictions cases /Pending or Disciplinary Records will be disqualified.

#### DIRECTIONS TO APPLICANTS:

Interested applicants are encouraged to apply by submitting their applications to: [recruitment@moseskotane.com](mailto:recruitment@moseskotane.com). The application must clearly state the position applied for and the corresponding reference number on the subject line must include a detailed copy of a CV, recently certified copies of (1) ID, (2) driver's license and (3) certified copies of relevant qualifications (not older than 6 months). Applicants are to ensure that they submit all required documentation stated above, as failure to do so may lead to disqualification of the application during the selection process. For any technical queries contact the HR Administrator at [recruitment@moseskotane.com](mailto:recruitment@moseskotane.com). Candidates who have not heard from MKRI within 6 weeks from the closing date can consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied.

After the interviews and technical exercises, where applicable, candidates recommended for appointment will be taken through competency testing and verification processes. The Moses Kotane Research Institute is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Institute reserves the right not to make these appointments.

NB: Applicants who have applied for this position do not have to re apply.