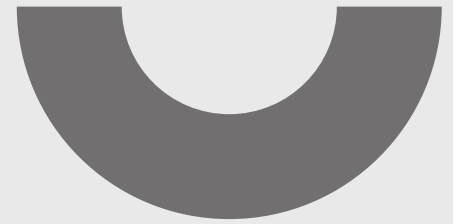


**Moses Kotane
Institute**

Research · Innovation · Excellence



CALL FOR APPLICATIONS

BUSINESS UNIT: ECONOMICS AND STATISTICAL
SERVICES

EXPERIENTIAL LEARNER: STATISTICAL SERVICES x2

REFERENCE: EL /STAT- 01/2024

CLOSING DATE: 22 January 2024

Visit our website to apply

   @moseskotaneinstitute

www.moseskotaneinstitute.com





CALL FOR APPLICATIONS

EXPERIENTIAL LEARNER: STATISTICAL SERVICES X2

STIPEND: R13 000.00 - 16 000.00 per Month

(24 Months Only)

CENTRE: LaMercy/Westville

REFERENCE: EL /STAT- 01/2024

REQUIREMENTS:

A suitable candidate must have a minimum of an Honours Degree in Statistics/Economics or related field from an accredited tertiary institution. Previous experience in research and data analysis with a strong focus on data collection tool design, implementation, and statistical data analysis. Must be a South African Citizen. A Valid Drivers Licence. A Masters degree will be an added advantage.

ESSENTIAL KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

Excellent verbal and written communication skills. Proficient in Microsoft Office Excel and at least one statistical software package. Good understanding of the procedures used in gathering and reporting statistics. Analysis and problem solving. Excellent organizational skills and attention to detail. Strong team player, able to collaborate effectively with colleagues and contribute to a positive work environment.

KEY RESPONSIBILITIES:

Responsible for conducting assigned research. Assist with development and implementation of data collection tools to optimise efficiency and data quality. Conduct data analysis and interpretation using statistical tools and provide reports; Formulate recommendations for strategies and policies. Provide project management support and assist with administrative duties related to a research project.

DIRECTIONS TO APPLICANTS:

Interested applicants are encouraged to submit a detailed copy of a CV with at least 2 (two) contactable references, certified copies of ID, driver's license, copies of relevant qualifications (certified not older than 6 months) to: recruitment@moseskotane.com. Shortlisted candidates may be taken through a verification process. Applicants are to ensure that they submit all required documentation stated above, as failure to do so may lead to disqualification of the application during the selection process.

For any technical queries contact The Human Resources Manager, Ms Mngoma at hadmin@moseskotane.com. Candidates who have not heard from MKI within 6 weeks from the closing date can consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied.

The Moses Kotane Institute is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Institute reserves the right not to make these appointments.

CLOSING DATE: 22 January 2024