



BUSINESS UNIT: INNOVATION AND TECHNOLOGY
POST TITLE: EXPERIENTIAL LEARNER: DIGITAL CENTRE FACILITATOR X 10
STIPEND: R7 000.00 P/M (24-MONTHS ONLY)

Centres and References: Umlazi (EL/NUZ 01/2023); Inkandla (EL/DCF/MAMBA 01/2023); Jozini (EL/DCF/JOZ/01/2023); Mandini (EL/DCF/MAN 01/2023); Umdoni(EL/DCF/UMD 01/2023); Amahlubi (EL/DCF/HLU 01/2023); Phongola (EL/DCF/PHONG 01/2023); Bergville (Ukhahlamba)-(EL/DCF/BERG 01/2023); Richmond (EL/ DCF/RICH 01/2023); Inkosi Langalibalele(EL/ DCF/ESTCOURT/ 01/2023)

REQUIREMENTS:

A suitable candidate must hold a valid National Diploma in Information Technology or related (NQF Level 6 qualification). 1-year practical experience (including pre-graduation practicals). Drivers License will be an added advantage.

ESSENTIAL KNOWLEDGE, SKILLS AND COMPETENCIES REQUIRED:

Knowledge of Microsoft packages • Install and maintain computer networks, hardware, and software, • Troubleshoot computers and networks problems• Programming languages (i.e., Java)• Update and maintain database• Maintain electronics. Multi-tasking, Ability to speak and facilitate in Zulu and English.

KEY RESPONSIBILITIES:

Responsible for facilitating digital programmes at MKI Digital Centre. Assessment of learner performance. Monitoring of learner performance and attendance. Identify and implement learner improvement and support systems. Research assistance and General Administration. Provide support to other related functions to promote MKI initiatives.

DIRECTIONS TO APPLICANTS :

Interested applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their applications to: recruitment@moseskotane.com. The application documents must include: a detailed copy of a CV, certified copies of ID, driver's license and relevant qualifications/certifications (certified not older than 6 months). Applicants are to ensure that they submit all required documentation stated above, as failure to do so may lead to disqualification of the application during the selection process.

Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.”

For any technical queries contact The Human Resources Manager, Ms Mngoma at hadmin@moseskotane.com. Candidates who have not heard from MKI within 6 weeks from the closing date can consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied.

After the interviews and technical exercises, where applicable, candidates recommended for appointment will be taken through competency testing and verification processes.

The Moses Kotane Institute is an equal opportunity, affirmative action employer and preference will be given to suitably qualified candidates from designated groups in terms of Employment Equity Act, 1998. The Institute reserves the right not to make these appointments.

CLOSING DATE: 01 SEPTEMBER 2023