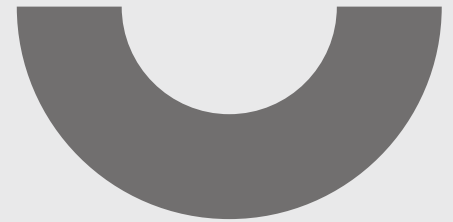


**Moses Kotane
Institute**

Research · Innovation · Excellence



CALL FOR APPLICATIONS

INDEPENDENT CONTRACTOR: AUDIT AND EVALUATION

REF. NO. IC/ME-01/2022

CLOSING DATE : 02 OCTOBER 2022

Visit our website to apply

   @moseskotaneinstitute

www.moseskotaneinstitute.com





CALL FOR APPLICATIONS

**INDEPENDENT CONTRACTOR :
AUDIT AND EVALUATION
REF. NO. IC/ME-01/2022
CLOSING DATE : 02 OCTOBER 2022**

The Moses Kotane Institute (MKI) seeks to secure the services of an experienced and suitably qualified South African citizen to assist with auditing, monitoring, and evaluating the performance of MKI's programmes, on an Independent Contractor capacity.

MINIMUM REQUIREMENTS

NQF level 7 qualification with internal auditing, monitoring and evaluation or any related fields. Qualification above level 7 may be an added advantage. Three years' overall experience in audit and risk management. Driver's license with own transport.

CORE COMPETENCIES

Excellent computer skills, excellent report writing (numerical and narrative), excellent presentation skills, excellent communication skill, good interpersonal skills, great personality, energetic, innovative and have an ability to work independently.

RESPONSIBILITIES

Coordinate the entity's planning activities from various units. Monitor and evaluate performance of all programmes. Perform a pre-internal audit function and keep records of all work in auditable format. Keep track on operational and performance risk management action plans. Manage resources of the function. Manage projects as necessary. Compile and distribute all relevant reports to relevant stakeholders, weekly, monthly, quarterly, and annually.

TERMS OF APPOINTMENT

The successful candidates will be offered a short-term contract of six months at R368p/h.

HOW TO APPLY

Interested candidates must email a detailed copy of a CV with at least 2 (two) contactable references, clear certified copies (*not older than 6 months*) of ID and copies of relevant qualifications to: humanresources@moseskotane.com on or before **02 October 2022**.

For any technical queries contact the Recruitment Specialist on the same email address. Shortlisted candidates may be taken through a verification process. Applications not compliant with the prescripts herein, will not be considered. Candidates who have not heard from MKI within 2 weeks from the closing date, may consider their application unsuccessful. Applicants will be disqualified for any incorrect information supplied. The Institution reserves the right not to appoint.